

Job Description

1. Job Details

Job title:	Supervising Social Worker
Based at:	Based at our Sheffield office, covering the West Yorkshire area (ideally suited to someone residing within West Yorkshire).
Reporting to:	Team Manager
Responsible for:	Foster Carers

2. Job Purpose

To contribute to the provision of a first- class fostering service for children by recruiting, training, assessing, supervising and supporting professional foster carers.

3. Main Duties and responsibilities

- To support and supervise foster carers through regular visits, video conferencing and telephone, completing necessary documentation, as required
- To run a foster carers' support group and workshops, as required
- To take part in an out-of-hours 'on call' system and office duty
- Identify, in conjunction with foster carers, their training and developmental needs
- To attend statutory reviews, case conferences, strategy meetings, planning meetings etc. on children
- To prepare and present written and verbal reports on children and foster carers
- To undertake necessary activities and tasks to ensure compliance with fostering and other relevant legislation and regulations.
- To liaise with local authority social workers, including providing advice on fostering matters.
- To maintain an up to date knowledge of best practice issues and developments for looked after children and young people.
- To promote high professional standards within every part of the service
- To contribute Team Fostering's commitment to innovation and continuous improvement.
- To contribute to own professional development by taking part in supervision, team days, training, appraisal, etc. and maintaining a record of evidence to support professional registration i.e. Social Work England
- To undertake any additional duties that their line manager considers appropriate for the position.
- To be involved in the screening, training and preparation of prospective foster carers and other aspects of carer recruitment, as required

4. Leadership and management

- To contribute to information sharing with agency management regarding business needs and local authority trends

5. Communication and Relationships

- To be part of the Social Work team and the wider regional team working with looked after children, working collaboratively to ensure good outcomes.
- To work with the Social Work team to ensure excellent delivery of services, including developing plans for the service.
- To attend and contribute to Team meetings and Fieldwork Meetings.

- To receive, process and communicate sensitive, complex information to a range of colleagues, carers and children and young people such as referral information etc
- To work with professional colleagues and to support them professionally
- To work with partner agencies at an appropriate level to offer an outstanding level of customer service
- To represent the Agency in a professional and exemplary manner in all aspects of work

6. Safeguarding Children and Young People

- To commit to safeguarding and promoting the welfare of children and young people and protecting them from risk of harm. The Agency recognises its responsibility to ensure safe and appropriate policies, working practices and systems are in place for all staff working with children and young people.
- To comply with Team Fostering's Safeguarding Policy and promote the safeguarding of children throughout their work
- To undertake mandatory safeguarding training in relation to their work with children and young people

7. Confidentiality

- To safeguard the confidentiality of information relating to carers, children and young people at all times in accordance with agency policies and procedures.

8. Health and Safety

- To comply with Health and Safety regulations and guidance in the course of employment

9. Data Protection

- To comply with the Agency's policies and Data Protection Act in all aspects, with particular reference to the protection and use of personal data relating to carers and children and young people.
- To ensure all data is recorded accurately, timely, up to date and in a non-discriminatory manner.

10. Equality & Diversity

- To comply with the agency's equality and diversity policy and be able to demonstrate their commitment to the policy in all aspects of their work
- To actively promote equality of opportunity and an anti-discriminatory service.

11. Ethos and Values

- To subscribe to the ethos and ethical values upheld by Team Fostering and demonstrate those values in own everyday work

12. Additional Expectations

- Team Fostering does not allow smoking in the workplace
- The post is subject to an enhanced DBS check
- Ability to travel as required in given region
- Current full driving licence